HOW TO APPLY FOR TRANSFER STUDENT ADMISSION TO UND FOR WESTERN COLLEGE ALLIANCE FOR MEDICAL LABORATORY SCIENCE (WCACLS) PROGRAM STUDENTS

WCACLS students are required to be registered at UND for the summer and fall semesters of 2015 and the spring semester of 2016. You will pay tuition to your home institution only. You will receive your degree from your home institution and a certificate in MLS from UND (CERT-MLS). Your financial aid will be from your home institution.

Admission to UND is required before you can register for your UND courses. Please do the following:

If you were registered in a UND MLS course spring semester 2015 you can disregard this information. This information is only for a student who has not been admitted to UND and was not registered in UND MLS courses prior to attending the summer 2015 session.

Admission and acceptance to UND is required before you can register for your UND courses. Please do the following:

APPLY ONLINE AS A TRANSFER STUDENTS TO UND FOR SUMMER SEMESTER 2015:
Please apply ASAP because it can take time to become admitted and especially if you need to register for MLS 325L Hematology Laboratory. You need to be admitted right away so you can register in this course and begin online work before you come for the summer semester.
Go to http://und.edu/admissions/undergraduate/apply/transfer-students.cfm (transfer student admission) to begin an online application. At this link at the bottom of the page you will see APPLY NOW (orange letters).

1. Create an account
2. Academic Information = 2015/summer
3. Primary Interest = Medical Laboratory Science

Create log in information

Address Major Information
1. Choose on campus
2. Major/Program = select Medical Laboratory Science
3. Degree Plan = select Certificate MLS
4. Academic Term = 2015 summer

Choose the option that best describes your current education goal at UND
1. Select = earn a certificate

Choose the option that best describes your overall education goal at UND
1. Select = earn a certificate

If you have any questions/problems telephone the Admissions office at 701-777-3821.

The application requires the payment of a one-time admission application fee. Admissions will not begin processing your application until this is paid.

TRANSCRIPTS (follow the directions on the application):
UND Admissions requires an official transcript from every community college/college/university you
have attended. You will need to contact each and request an OFFICIAL transcript be mailed directly to: UND Undergraduate Admissions, Gorecki Alumni Center, 3501 University Avenue Stop 8357, Grand Forks, ND 58202-8357. Reminder - Request that the transcripts be mailed directly to the above address. (If they are mailed to the UND MLS program UND Admissions will not accept them from us - they must be mailed directly to UND Admissions).

Hint – Request your official transcripts ASAP allowing plenty of time for your official transcript request(s) to be processed from each institution you attended and are requesting official transcripts from. Each institution handles requests differently including those that request you submit your request in writing or by using an online form. If you need them to arrive quickly (maybe because you applied late – which we hope you will not do!) and there is an option to choose to have them sent overnight choose that option.

WHEN YOU HAVE BEEN ADMITTED TO UND:
1. Upon receiving confirmation and student ID# from UND informing you that you have been admitted for summer and are eligible to register for your UND courses follow the directions on the PINK enclosure.
2. The program UND uses for this purpose (among other functions) is called CONNECT/ND, CAMPUS CONNECTION. At this link you will find an arrow asking you to log in. This link also has HELP if you have any questions on your password, etc. Go to: http://www.und.nodak.edu/dept/registrar/campusconnection/index.htm

Remember...you need to be admitted to UND (which includes the initial online application process, payment of the fee and UND receiving all your official transcripts) for the summer semester before you can register for your courses. If you want to check on your application process - contact the UND Office of Undergraduate Admissions at 701-777-3821.

If at any time you have a question please feel free contact the UND MLS Administrative Assistant MaryBeth McGurran (701-777-2634 or marybeth.mcgurran@med.und.edu)