No Cost Extension Request

Awarding Agency Subcontract No. AB12345
University of North Dakota Project No. UND0012345
Project Title

In accordance with the above referenced subcontract document, the period of performance for this subcontract shall be from ________ through ________ unless amended by written mutual agreement.

The University of North Dakota is requesting to extend the end date of this project by twelve months, to ________. The additional time is needed in order for us to further analyze the tests as we have found a direct correlation regarding cancer. The current budget balance is $85,000. No additional dollars will be required to fund this twelve month extension.

The University of North Dakota has reviewed and authorized this request. Thank you very much for your attention to this matter. Should you have questions or require further information concerning this extension, please contact me at (701) 777-1234 or by email at john.doe@med.und.edu.

Thank you,

John Doe