

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, April 10, 2024 - 4:30 PM, via Zoom

In attendance: Pat Carr, Chris DeCock, Jane Dunlevy, Kara Eickman, Erik Heitkamp, Susan Roe, Rick Van Eck, Susan Zelewski, James Wagner, Kurt Borg, Eric Johnson, Andy McLean, Michelle Montgomery, Jim Porter, Adrienne Salentiny, Minnie Kalyanasundaram, Sara Westall, Lisa Schock, Janet Anderson

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Pat Carr

Minutes Approved by: Susan Roe and Jeremy Holloway

MSC: Motion, Second, Carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	UMEC Chair, Pat Carr, called the meeting to order at 4:30 pm via Zoom. If there are no objections, he proposed the time of adjournment to be 6:00pm.	Informational
2. Approval of Minutes	Approve the UMEC minutes from March 27, 2024	MSC to approve the March 27, 2024 minutes by Susan Roe / Susan Zelewski // carried.
3. Student Check-in	Student Representative: James Wagner: <ul style="list-style-type: none"> • No comments today. 	Information
4. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)	<p>Committee Reports</p> <p>Committees:</p> <p>P2P3C—SZ</p> <ul style="list-style-type: none"> i. Verbal Report: ii. Consent agenda: <ul style="list-style-type: none"> • P2P3C Minutes 2.13.24 <p>CEMC – AS</p> <ul style="list-style-type: none"> i. Verbal Report: ii. Consent Agenda: <p>P1C – JD:</p> <ul style="list-style-type: none"> i. Verbal Report: 	MSC to approve the recommendation of P2P3C 2.13.24 and DEIC 2.6.24 minutes by Chris DeCock / Susan Roe // carried.

	<p>ii. Consent Agenda:</p> <p>MPPRC - JP</p> <p>i. Verbal Report:</p> <ul style="list-style-type: none"> • MPPRC is currently working on the Policies: 4.4, 4.8, 4.20. <p>ii. Consent Agenda:</p> <p>DEIC- RVE</p> <p>i. Verbal Report: MM</p> <p>ii. Consent agenda:</p> <ul style="list-style-type: none"> • DEIC Minutes 2.6.24 <p>DQIP / Office of Medical Accreditation: EASRc/SASRc/FASRc- KR</p> <p><i>Ad hoc</i> committees: none</p>	
5. Special Orders	<p>Special Orders: something of importance for this meeting alone.</p> <p>i. There was no Student anonymous feedback since the last UMEC meeting on 3.27.24.</p>	Information
6. Unfinished Business		
7. New Business		
8. Other Business		
9. Adjournment	<p>Meeting was adjourned at 5:00 pm</p> <p><i>Next Meeting April 24, 2024 at 4:30 pm via Zoom</i></p>	Information