

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, March 27, 2024 - 4:30 PM, via Zoom

In attendance: Pat Carr, Jane Dunlevy, Kara Eickman, Erik Heitkamp, Daniel Henry, Jeremy Holloway, Susan Roe, Chernet Tessema, Rick Van Eck, Susan Zelewski, King, Jon Roberts, James Wagner, Megan Denis, Kurt Borg, Eric Johnson, Andy McLean, Michelle Montgomery, Jim Porter, Ken Ruit, Adrienne Salentiny, Dinesh Bande, Minnie Kalyanasundaram, Sara Westall, Lisa Schock; Erika Johnson, Janet Anderson, Sabha Ganai

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Pat Carr

Minutes Approved by: Susan Roe and Susan Zelewski

MSC: Motion, Second, Carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	UMEC Chair, Pat Carr, called the meeting to order at 4:30 pm via Zoom. If there are no objections, he proposed the time of adjournment to be 6:00pm.	Informational
2. Approval of Minutes	Approve the UMEC minutes from March 13, 2024	MSC to approve the March 13, 2024 minutes by Susan Roe / Kara Eickman // carried.
3. Student Check-in	King, Jon Roberts, Jon Roberts, James Wagner: <ul style="list-style-type: none"> • No comments from the Student Representatives today. 	Information
4. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)	<p>Committee Reports</p> <p>Committees:</p> <p>P2P3C—SZ</p> <ul style="list-style-type: none"> i. Verbal Report: ii. Consent agenda: <ul style="list-style-type: none"> • Adding a new site for our Point of Care Ultrasound Elective (POCUS). Document: EMRG 9501 • The conversation ended with discussions on unit aid objectives and the approval of a few objectives that were missing. <p>CEMC – AS</p>	MSC to approve the recommendation from P2P3C to add the new POCUS site of EMRG-9501. Jane Dunlevy / Kara Eickman // carried.

	<p>i. Verbal Report:</p> <ul style="list-style-type: none"> • CEMC updating reporting templates for the Curriculum “Advance” 2024, for our own QI and for LCME. <p>ii. Consent Agenda:</p> <ul style="list-style-type: none"> • CEMC Minutes 2.26.24 <p>P1C – JD:</p> <p>i. Verbal Report:</p> <p>ii. Consent Agenda:</p> <ul style="list-style-type: none"> • P1C Minutes 3.5.24 • 2024 Boot Camp Syllabus Class of 2027 • Guidelines for Doctoring Skills Boot Camp • Report to P1c Boot Camp 2024 • Unit 8 plus Boot Camp 2023 Director Report • Dr. Zelewski will work on the associated objectives <p>MPPRC - JP</p> <p>i. Verbal Report:</p> <p>ii. Consent Agenda:</p> <ul style="list-style-type: none"> • MPPRC 2.12.24 Minutes <p>DEIC- RVE</p> <p>i. Verbal Report: MM not present</p> <p>ii. Consent agenda:</p> <p>DQIP / Office of Medical Accreditation: EASRc/SASRc/FASRc: KR</p> <p>i. Verbal Report:</p> <ul style="list-style-type: none"> • DQIP is reviewing the data tables from ASES student engagement survey for LCME. Sheila Bosh has tables filled and will have this data available soon. • All the data will be available to all committees later. <p><i>Ad hoc</i> committees: none</p>	<p>MSC to approve all the Committee Verbal Reports given and the Consent Agenda items; CEMC 2.26.24 Minutes, P1C Minutes 3.5.24, 2024 Boot Camp Syllabus Class of 2027, Guidelines for Doctoring Skills Boot Camp, Report to P1c Boot Camp 2024, Unit 8 plus Boot Camp 2023 Director Report, MPPRC 2.12.24 Minutes. Erik Heitkamp / Susan Zelewski // carried.</p> <p>Information</p>
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5. Special Orders	Special Orders: something of importance for this meeting alone. i. Student anonymous feedback update <ul style="list-style-type: none"> • There were 6 submissions: <ul style="list-style-type: none"> ○ 5 were in error. ○ 1 was from Match week and has been addressed. 	Information
6. Unfinished Business		
7. New Business		
8. Other Business	i. Is there an UWorld update? Erik Heitkamp <ul style="list-style-type: none"> • Pat Carr stated that a small group of students will compare UWorld and Board Vitals and will give us a report on their findings after they meet. 	Information
9. Adjournment	Meeting was adjourned at 5:00 pm <i>Next Meeting April 10, 2024 at 4:30 pm via Zoom</i>	Information