

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes
 Tuesday, February 13, 2024 @ 5:00 pm via Zoom

In attendance: Dane Breker, Jane Dunlevy, Scott Engum, Sabha Ganai, Dennis Lutz, Dev Mannuru, Luke Roller, Lisa Schock, Kamille Sherman, Chris Tiongson, Susan Zelewski, Tyler Safgren, Sandi Bates, Pat Carr, Minnie Faith, Andy McLean, Jim Porter, Andrea Guthridge, Kassie Lutz, David Schmitz, Christina Walker-Basu, Kathy Camburn, Kristi Hofer, Marlys Peterson, Diane Roney, Anna Haberman-Cherne, Wendy Breitbart, XanMarie Kofstad, Tracey Steffes, Tia Sipma

Minutes submitted by: Dawne Barwin

Reviewed by: Susan Zelewski

Approved by: Kamille Sherman and Dane Breker

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:00 p.m. by the chair Dr. Susan Zelewski.	Information
2. Approval of minutes.		MSC to recommend to UMEC the 1.9.24 minutes. Kamille Sherman / Luke Roller //carried.
3. Student Check-in	a.) Tyler Safgren: Nothing to report. b.) Susan Zelewski gave an announcement that the Awards Banquet will be on May 3 rd , 2024 at 5pm. Commencement will be Saturday, May 4 th at 2:30pm. c.) Susan Zelewski stated that we have new student evaluation forms of clerkship and elective courses, this adds is an opportunity to report outstanding professionalism comments about our health systems cohorts! They are all labeled ending in 24-25.	Information
4. Old Business	a.) Policies and Procedures: Susan Zelewski	Information
5. New Business	a.) Timely Grading Report: Susan Zelewski <ul style="list-style-type: none"> • It looks great. 100% compliance thru January 2024. b.) 6.2: Required Clinical Encounters 2024-2025 Review <ul style="list-style-type: none"> • We talk about this every year that there are some redundancies with Family Medicine and other clerkships, but they are intentional for learning. 	MSC to recommend to UMEC the 6.2 Required Clinical

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	<ul style="list-style-type: none">• Benchmarks for phase 2 and 3 are unchanged from previous years. <p>d.) Family Medicine Clerkship Grading Review for Honors Cutoff: Kamille Sherman</p> <ul style="list-style-type: none">• Need to raise the honors percentages to 93.8% so have 20% of class will hit it. <p>e.) Neuro Honors change: Dane Breker</p> <ul style="list-style-type: none">• Current year we have 48% of class in honors.• We want to change to 90% or greater for shelf score and 95% or more preceptor evaluation to earn neurology clerkship honors.• The big issue is 48% honors this year will tighten up and adjust to a 90% to 95% grade from faculty.• Susan Zelewski asked if the shelf passing score will move up from first percentile? Maybe consider this for next year. <p>f.) MSPE Update: Jim Porter: Proposal tabled from 1.9.24:</p> <ul style="list-style-type: none">• Phase 3 starts on 4.2.24. Students are asking if any electives are included in their MSPE?• If the first 3 rotations are graded by August 15th and as long as evaluations are submitted by August 15th, they could be in the Dean's Letter.• The goal is to get evaluations and grades in by 2-3 weeks upon completion after the July rotation.	<p>Encounters 2024-2025 Review and Benchmarks Phase 2 and 3 Yearly Review. Chris Tiongson / Sabha Ganai// carried.</p> <p>MSC to recommend to UMEC the Family Medicine Clerkship Grading Review for Honors Cutoff. Dane Breker / Sabha Ganai</p> <p>MSC to recommend to UMEC the Neuro Honors Change. Kamille Sherman / Lisa Shock // carried.</p> <p>MSC to recommend to UMEC to propose that we do a pilot implementation of reporting grades for rotations, one through 3 of phase 3 to academic affairs and the Student Affairs Office in an effort to get that information into the Dean's letter by the August fifteenth deadline.</p>
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	<ul style="list-style-type: none"> • Committee discussed potential pilot this year to make every effort to complete grades by this deadline and then revisit how the logistics worked. Campus administrative staff and department staff present were in agreement. • The committee agreed it would be fair. <p>g.) Susan Zelewski talked about the NBME Hofstee compromise changes for Shelf passing scores. Adjustments will be the class of 2026 students that are starting for Internal Medicine, Peds and Psych.</p>	<p>Kamille Sherman / Chris Tionson // carried.</p> <p>Informational</p>
<p>6. Electives</p>	<p>Electives: Susan Zelewski</p> <p>a) Family Medicine -Going Rural Across ND (GRAND) Elective: New Course: Kamille Sherman</p> <ul style="list-style-type: none"> • Add Grafton for another 2-week site. <p>b.) In the future, when P2P3c is adding a new site or an identical section, maybe we start at the P2P3C Elective Committee to make sure all things are in place and then bring it directly to UMEC to approve the new section?</p>	<p>MSC to recommend to UMEC the Family Medicine – Going Rural Across ND (GRAND) Elective, new site and motion to change the procedure for adding a new site or identical section of a course by bringing from P2P3C Elective Committee and then directly to UMEC for approval. Lisa Schock / Dane Breker // carried.</p>

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<p>7. Reports from Committees</p>	<p>a.) UMEC – Susan Zelewski:</p> <ul style="list-style-type: none"> • Anonymous student feedback regarding teaching transgender care. A response has been distributed to the students. • Rome Report, Family Medicine Clerkship Report, Interventional Pain Management, the Internal Medicine Clerkship Reports, Clinical Skills Proficiency Review Report – the CSPR and the new section Family Medicine AI for Benson were all approved at UMEC on 1.24.24. <p>b.) GMEC –Susan Zelewski:</p> <ul style="list-style-type: none"> • Benefits discussion and potential subsidies for resident’s dental plan, they would get additional pay to subsidize their own choice for dental. This has been tabled for future discussion. <p>c.) EASRC – Susan Zelewski:</p> <ul style="list-style-type: none"> • Was cancelled because they are waiting for the Student Survey data to be calculated and then it will be relayed to the committees soon. <p>d.) CEMC – Susan Zelewski:</p> <ul style="list-style-type: none"> • They are updating the Phase 2 Report template. 	<p>Information</p>
<p>8. Area Updates</p>	<p>a.) Monday of Match Week is 3.11.24 b.) Match Day is 3.15.24</p>	<p>Information</p>
<p>9. Pending Agenda Items</p>		
<p>10. Adjournment</p>	<p>Meeting was adjourned at 6:10pm.</p>	<p><i>The next regular meeting is scheduled for March 12, 2024 at 5:00 pm.</i></p>