

**Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes**  
**Monday, March 25, 2024 @ 2:00 pm via Zoom**

**In attendance:** Jon Allen, Sandi Bates, Pat Carr, Megan Denis, Jane Dunlevy, Adrienne Salentiny, Susan Zelewski

**Not in attendance:** Kurt Borg, Kara Eickman, Andrea Guthridge, Clint Hosford, Rebecca Maher, Devendra Pant, Erika Johnson, Rick Van Eck

**Minutes submitted by:** Dawne Barwin

**Reviewed by:** Adrienne Salentiny

**Approved by:** Sandi Bates and Susan Zelewski

**MSC = motion made, seconded, carried**

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	<b>Meeting called to order at 2:03 p.m. by chair, Adrienne Salentiny</b>	<b>Information</b>
2. Business	a) Minutes from 2.26.24 b) CEMC meeting 3.11.24 was cancelled	<b>MSC to approve 2.26.24. Jon Allen / Sandi Bates // carried.</b>
3. UMEC Update	<b>From UMEC 3.13.24 meeting: AS</b>  a) Consent Agenda: Approved CEMC Minutes 1.22.24 b) Verbal Report: <ul style="list-style-type: none"> <li>• Curriculum processes: we are fine tuning</li> <li>• Change in what have been used in Horizontal Integration</li> <li>• Recommend for slight modifications passing rates for competencies</li> </ul>	<b>Information</b>
4. Reporting Changes	<b>Reporting Changes: AS</b>  a) The 2024 reports will be completed soon. b) Since 2023 Curriculum Retreat, we have been working on simplifying and/or stream lining efforts. c) Becca Maher will reach out to Megan with mapping for updates and work together to make better records going forward.	<b>Information</b>
5. CVL: New words approval process	<b>CVL: New Words Approval Process Updates</b>  a) Any new CVL words? Megan Denis has no new words.	<b>Information</b>

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	<p>b) Sandi Bates asked if we know when the next unit is coming? The next Unit is #5 and it starts on Monday, 4.1.24. Our focus will be Unit 5 new words when the information comes to us.</p>	
6. Status Reports on Standing Items	<p><b>Status Reports on Standing Items</b></p> <p>a) 2023 Reports: AS</p> <ul style="list-style-type: none"> <li>• Phase 1 Report: There is no update, we have not yet seen it? I have been working with Jane Dunlevy to complete this report and once it is done, we will then start the 2024 report afterwards.</li> </ul> <p>b) Badging and Anthology Milestone: AS</p> <ul style="list-style-type: none"> <li>• There are no updates, there had been a research badge inquiry but I am not sure if it will be a required or optional badge. Upcoming meetings will determine this.</li> <li>• Susan Zelewski feels it would be best to offer as an optional badge since not all students would want to do research.</li> </ul> <p>c) Mapping:</p> <ul style="list-style-type: none"> <li>• Mapping to terms and events: Becca Maher and Megan Denis are waiting on Unit 5.</li> <li>• Identifying un-used P1 Objectives: Andrea Guthridge, Adrienne Salentiny, with Jane Dunlevy have been collaborating, it has been put on pause lately but will continue soon.</li> </ul> <p>d) CVL Word Updates/Changes: AS</p> <ul style="list-style-type: none"> <li>• None yet, waiting for words from Unit 5.</li> </ul>	<b>Information</b>
7. Additional information	<p>Adrienne Salentiny had updates on the Phase 2 and Phase 3 Templates: The approved changes from the CEMC meeting on 2.26.24 have been completed and all have been forwarded to Rick Van Eck. He is currently out of the office but will review soon and then the revised templates will come back to CEMC to recommend to UMEC.</p>	<b>Information</b>
8. Adjournment	<p>Adjournment at 2:16pm.</p>	<b>Information</b>
9. Future Agenda Items:		

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		<i>The next meeting is scheduled April 8, 2024 at 2:00 pm via Zoom.</i>
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