

SMHS Bylaws Committee
April 23, 2024 – 12:00 pm
Zoom Conference

In Attendance: Gary Schindler, Wanda Lauer, David Schmitz, Julie Solberg, David Bradley, Renu Malhi, Corey Smith, Motoki Takaku, Ken Ruit, Shahram Solaymani-Mohammadi

Absent:

Others in Attendance: Judy Solberg, Nikki Voigt

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call the meeting to order— Gary Schindler	Dr. Schindler called the meeting to order at 12:02pm.	
Approve the minutes from March 26, 2024.	The minutes were provided prior to the meeting for review.	David Bradley made a motion to approve the minutes from March 26, seconded by Corey Smith. The motion passed unanimously.
3.12, Student mistreatment policy continuation (Drs. Malhi and Smith)	<ul style="list-style-type: none"> • Remove level headings (teacher-learner level, etc.) from a-c on page 7 of policy. • Update staff to Clinical Environment Interactions and move to end of the list. • If mistreatment includes hospital/clinic staff or other individuals in the clinical setting... • VII. Investigation, Report and Intervention header remove and reformat sections below as (a), (b), (c) • Formatting changes on page 10 • Receive the complaints • Annually inform all residents and fellows, faculty, staff and students of the policy add under Dean responsibilities. 	David Bradley made a motion to approve with changes, seconded by Corey Smith. The motion passed unanimously.
3.4, Criminal history background check policy- Student (Drs. Solberg and Takaku)	<ul style="list-style-type: none"> • SMHS are able to document • Medical residents or fellows • Small grammatical edits throughout • Remove www.verifiedcredentials.com • When CHI is identified, update from problematic/problem throughout • Criminal History Information instead of 	Renu Malhi made a motion to approve with changes, seconded by Julie Solberg. The motion passed unanimously.

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	Offense/Incident.	
3.6, Drug and alcohol screening and education program policy (Drs. Bradley and Smith)		Will be discussed at next meeting. Nikki will send Doodle poll.
3.9, Student grievance policy back		Will be discussed at next meeting. Nikki will send Doodle poll.
Other Business:		
Adjournment	Dr. Schindler adjourned meeting at 12:51pm.	

Prepared by: Nikki Voigt