

**UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Via Zoom
February 13, 2024**

Meeting Minutes

Topic	Discussion	Action/Resolution	ACGME Requirement
1) Call to order	The meeting was called to order at 4:00PM. A motion was made to approve the consent agenda.	Motion to approve consent agenda (Raum/Lou). The motion was passed by the full committee.	N/A
2) Review of Minutes	a. Approval of GMEC meeting minutes of December 12, 2023.	The meeting minutes of December 12, 2023, were approved via consent agenda.	I.B.3.b)
3) Communication with GMEC	a. 2023-2024 Resident/Fellow draft contract (See Attachment 5) – Dr. Becker will communicate via email.	For member information	I.B.3.b)
b. Stipends and position allocation review and recommendations	<ul style="list-style-type: none"> • Annual recommendations to the Sponsoring Institution’s administration regarding resident/fellow stipends and benefits <ul style="list-style-type: none"> ▪ Guest Presenter: Namil Choi – UND SMHS Associate Dean for Admin & Finance/COO (See Attachment 3) – Mr. Choi presented Administration and Finance proposal of stipends and benefits for UNDSMHS residents and fellows. <p>Mr. Choi presented spreadsheets comparing UND Stipends Central Region of the United States. He also showed a comparison with one of UND’s peer institutions, South Dakota.</p> <p>Mr. Choi also review a possible new benefit to residents/fellows whereas residents/fellows who choose to go out in the market and purchase dental insurance, the university would provide a lump sum payment (taxable) to help defray the cost of a dental</p>	<p>A “motion was made to approve all <u>benefits</u> as presented.” (Johnson/Raum).</p> <p>The motion was approved by the majority of the full committee</p>	I.B.4.b).(3)

insurance plan of the resident/fellow choosing. Resident/fellow would be required to proof of enrollment in a plan to receive the stipend.

Discussions on Stipends:

- Clarification of calculated rates and comparisons
- Program administration concerns of median rate and discussion that because of the climate, a higher stipend would help with recruitment and quality of recruitment.
- We need to be higher than the median for recruitment.
- Ahmeti – questions re: decreasing the raise trajectory?
 - Namil – Want to be consistent with staff/faculty and resident increases. Mr. Choi then discussed using the proposed FY25 rate but reserved the right to manually adjust the rate to consider improving that rate if it isn't similar to market benchmarks.
- Ahmeti – want to improve recruitment opportunities but if we are comparing regional pay scales, we need to be above the benchmark to improve the quality of candidates we want to recruit. It would be hard to compete with places such as Minneapolis if we are offering the same pay scale.
- Johnson – We need to be higher than average to compete. Above the median to compete.
- Lou- Having trouble getting candidates to North Dakota. We need to look at 60,65, 75 percentage marks.
- Dr. Becker said we can suggest any recommendation to SMHS finance, and they will make the final decision based on available finance.

Discussions on Dental stipend:

- The majority of the committee indicated in the chat support of a dental benefit prior to a motion being made.
- Mr. Choi said the home department would be responsible for Add Pay request after receiving documented payment of insurance premium.
- Dr. Raum encouraged the residents to speak up since this would be a benefit to the residents.
- Dr. Townsend – asked for clarification of the benefit.
- Mr. Choi clarified that the resident would need to go purchase whatever plan they chose, and a certain dollar

	<p>amount would be reimbursed to the resident with a copy of the paid receipt.</p> <ul style="list-style-type: none"> • Residents may choose not to get a dental plan and no reimbursement would be received. • Discussion of receiving the stipend without the plan to use the dollars for preventative care. Mr. Choi said there are compliance issues with that. • Residents differed in thoughts on whether plan 1 or 2 would be best. <p style="text-align: center;">▪ <i>2023 AAMC Survey of Resident/Fellows Stipends and Benefits Report (Attachment 4)</i></p>		
c. Resident duty hours	<p>a. MedHub Duty Hours Institutional Summaries (See Attachment 2):</p> <ul style="list-style-type: none"> i. FM Hettinger, Geriatrics, Hematology and Medical Oncology, Neurology, Orthopedic Surgery, Psychiatry, and Surgery: <ul style="list-style-type: none"> 1. 11/1/23-11/30/23 ii. FM Bismarck: <ul style="list-style-type: none"> 1. 10/16/23-11/12/23 iii. FM Minot and FM Williston: <ul style="list-style-type: none"> 1. 10/23/23-11/19/23 iv. FM Fargo, Internal Medicine, and Transitional Year: <ul style="list-style-type: none"> 1. 10/30/23-11/26/23 	Approved via consent agenda.	III.B.5.a).(1)
d. Quality of GME Learning and Working Environment			I.B.4.a).(2)
e. Curriculum and Evaluation			I.B.4.a).(4)

<p>f. Oversight of program accreditation: Review of accreditation letters, monitoring of action plans for correction of citations and areas of noncompliance.</p>	<p>a. 1/23/24 ACGME LON Institution. Continued accreditation. The Review Committee commended the institution for its demonstrated substantial compliance with the Program Requirements without any new citations.</p> <p>b. 1/29/24 ACGME LON: Family Medicine Bismarck. Continued accreditation. The Review Committee commended the program for its demonstrated substantial compliance with the Program Requirements without any new citations.</p> <p>c. 1/29/24 ACGME LON: Family Medicine Hettinger. Continued accreditation. The Review Committee commended the program for its demonstrated substantial compliance with the Program Requirements without any new citations.</p> <p>d. 1/29/24 ACGME LON: Family Medicine Minot. Continued accreditation. The Review Committee commended the program for its demonstrated substantial compliance with the Program Requirements without any new citations. The Review Committee commended the program for its demonstrated substantial compliance with the Program Requirements without any new citations.</p> <p>e. 1/29/24 ACGME LON: Family Medicine Williston. Continued accreditation. The Review Committee commended the program for its demonstrated substantial compliance with the Program Requirements without any new citations.</p> <p>f. 2/5/24 ACGME LON: Transitional Year. Continued accreditation. The Review Committee commends the program for its demonstrated substantial compliance with the Program Requirements without any new citations.</p> <p>g. Final report out on status of recommendations from the 3-9-22 Internal Medicine Special Review (See Attachment 6) – Dr. Raum</p> <p>h. Monitoring of 4/3/23 ACGME LON Neurology – Dr. Lou (See Attachment 7)</p> <p>i. Monitoring of 3/6/23 ACGME LON Surgery – Dr. Johnson (See Attachment 8)</p> <p>j. Monitoring of 3/14/23 ACGME LON Orthopedic Surgery – Dr. Piatt (See Attachment 9)</p>	<p>f (a-f) Approved via consent agenda.</p> <p>F(g) – Reporting Deferred until a later date because of time constraints.</p> <p>F (h-j). Programs provided updates on reports both verbally and written to the committee.</p>	<p>I.B.4.a).(1)</p>
<p>g. Institutional Accreditation</p>			<p>I.A.3.</p>
<p>h. Annual Institutional Review</p>			<p>I.B.5.</p>

i. Oversight of programs changes			I.B.4.b)(4)-(9)
j. Establishment of Policy and Procedures			I.B.4.b).(1)
k. Oversight of reductions and closures			IV.O.
l. Vendor interactions			IV.L.
Adjournment	The meeting was adjourned at 5:04PM		
Future meeting schedules	The next meeting will be April, 2024.		

Minutes taken by Kristi Hofer, GME

2023-2024		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Graduate Medical Education Committee													
**Need 14 votes for majority (one resident vote of those required)													
Voting Members - Fargo/or Grand Forks sites													
Kim Becker, DIO	DIO, Committee Chair		X		X		X		X				
David Theige, MD	Quality Improvement/Safety Officer Sanford		X				X						
Jennifer Raum, MD, Internal Medicine	Program Director		X						X				
Robert Olson, MD, Psychiatry	Program Director		X				X		X				
Neville Alberto, MD, Transitional Year	Program Director		X						X				
Stefan Johnson, MD, Surgery	Program Director		X		X		X		X				
Bruce Piatt, MD, Orthopedics	Program Director		X		X				X				
Lindsey Dahl, MD, Geriatrics	Program Director		X				X		X				
Matthew Tinguely, MD, Hematology Oncology fellowship	Program Director				X								
Lara Lunde, MD, Fargo FM	Program Director		X		X		X		X				
Jau-Shin Lou, MD, Neurology	Program Director		X		X				X				
David Townsend, MD, Internal Medicine	Resident member		X				X		X				
Dre Steinwehr, MD, Internal Medicine	Alternate representative		X		X								
Amanda Stadem, MD, Psychiatry	Resident member		X										
Jeremy Jones, MD, Psychiatry	Alternate Resident member				X		X		X				
Joshua Blotter, MD, Neurology	Alternate Resident member				X		X						
Sean Montgomery, MD, Neurology	Resident member								X				

No meeting this month

No meeting this month

No meeting this month

No meeting this month

No meeting this month

No meeting this month

Gunjan Manocha, Geriatrics	Program Coordinator												
Lisa Jorissen, Neurology	Program Coordinator		X		X		X		X				
Sadie Braseth, Hem/Onc coordinator Fargo	Program Coordinator						X						
Xan-Marie Kofstad, Graduate Medical Education	Program Coordinator GME & Neurology		X				X		X				
Kristi Hofer	Admin Officer, SE Campus		X				X						
Incoming Programs/Members attending GMEC (non-voting) PD becomes voting when resident/fellows join program.													
Christopher Tiongson, MD, Pediatrics	Program Director		X		X				X				
Sarah Julsrud, Pediatrics	Program Coordinator		X		X				X				
MaryAnn Sens, MD, Pathology	Program Director		X				X		X				
Karen Cisek, Pathology	Program Coordinator								X				
Guests	Non-Voting												
Dinesh Bande, MD, IMed	Chair, Internal Medicine						X						
David Schmitz, MD, FMED	Chair, FMED		X				X						
Kayla Burchill, MD, Surgery	Assistant PD, Surgery												
Mentor Ahmeti, MD, Surgery	Assistant PD, Surgery								X				
Cornelius Dyke, MD, Surgery	Chair, Surgery												
Lisa Schock, MD, Psychiatry	Assistant PD, Psychiatry												
Erica Johnson	SMHS Library Director						X						
Lauren Blake	Administration and Finance						X		X				
Namil Choi									X				