

**UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Via Zoom
October 10, 2023**

Meeting Minutes

Topic	Discussion	Action/Resolution	ACGME Requirement
1) Call to order	Welcome to the meeting. The meeting called to order at 4:00PM. A motion was made to approve the consent agenda.	Motion to approve consent agenda (Lunde/Piatt). The full committee passed the motion.	N/A
2) Review of Minutes	a. Approval of GMEC meeting minutes of August 8, 2023.	The meeting minutes of August 8, 2023, approved via consent agenda.	I.B.3.b)
3) Communication with GMEC	<p>a. GME \$250 Research Award application for 2023-2024 AY has been disseminated to all residents/fellows through Dr. Becker's office.</p> <p>b. Approved 2024 New Resident Orientation dates for eastern ND programs: M, 6/17/24: ACLS T, 6/18/24: UND Orientation W-F, 6/19-6/21/24: Sanford Orientation M, 6/24/24: Program-specific orientation start</p> <p>c. Approved 2025 New Resident Orientation dates for eastern ND programs: M, 6/16/25: ACLS T, 6/17/25: UND Orientation W-F, 6/18-6/20/25: Sanford Orientation M, 6/23/25: Program-specific orientation start</p> <p>d. Dr. Leingang resigned from Campus Resident Advocate of Southwest Campus. Dr. Matt Hamar has filled the volunteer position. Residents have been notified, and he met with the residents in Bismarck earlier this month.</p> <p>e. AMA GCEP modules-Kristi Hofer emailed AMA to add the GMEC approved "Safer Prescribing and Managing of Opioids" module (23 minutes) to the AMA curriculum for 23-24AY incoming</p>	<p>3a-d. For committee information.</p> <p>3e. A motion was made to include the 8-hour AMA GCEP MATE Act: DEA Training curriculum during 24-25 AY orientation for incoming interns.</p> <p>The AAP course, "Managing Acute & Chronic Pain and substance use Disorders in Pediatrics" will be required of the Pediatric residents and monitored by the Pediatric program administration.</p>	I.B.3.b)

	<p>residents/fellows, but unfortunately, it did not get added. Questions for GMEC:</p> <ul style="list-style-type: none"> • Move to remove the opioid AMA module requirement for this year but offer to the programs who want, or • Notify residents of the additional AMA module requirement and enforce completion this year. • AMA GCEP is offering MATE Act: DEA Training Requirements curriculum for residents and fellows to satisfy the full eight-hour requirement. The curriculum includes: <ul style="list-style-type: none"> • MATE Act Compliance: Prescribing Opioids • Essentials of Good Pain Care: A Team-Based Approach • Using Opioids Safely: Practical Guidance for Pain Mgmt. • Understanding Pain and Conducting a Pain Assessment: Practical Guidance for Pain Management • Taking Responsibility in Minnesota: A Physician's Toolkit to Reverse the Drug Overdose Epidemic • Racial/Ethnic, Social, and Geographic Trends in Overdose-Associated Cardiac Arrests Observed by US Emergency Medical Services During the COVID-19 Pandemic • Methadone Access for Opioid Use Disorder During the COVID-19 Pandemic Within the United States and Canada <p>Comments included:</p> <ul style="list-style-type: none"> • Lunde – Suggest requirements for all programs. It is everyone’s problem who have the ability to prescribe these medications. • Tiongson – Pediatrics has a program designed for pediatric residents. • Piatt – I agree that it is the right thing to do but want to be sure that the mode of the message is correct. Orientation may be the best time option. • Sauter agrees that the requirement should be in place. Possibly offer it to all residents so all residents receive this education at some point. Possibly mandate for incoming residents during orientation. <p>f. Faculty Development in Interprofessional Education – Dr. Jurivich.</p>	<p>(Johnson/Roche).</p> <p>The motion was approved by the full committee.</p> <p>3e. A motion was made to remove the 23-minute AMA GCEP module, “Safer Prescribing and Managing of Opioids” from requirements for the 23-24 academic year. (Sauter/Steinwehr).</p> <p>The motion was approved by the full committee.</p>	
--	--	---	--

4) Stipends and position allocation review and recommendations			I.B.4.b).(3)
5) Resident duty hours	<p>a. MedHub Duty Hours Institutional Summaries – Duty hour (See Attachment 3):</p> <ul style="list-style-type: none"> i. FM Hettinger, Geriatrics, Hematology and Medical Oncology, Neurology, Orthopedic Surgery, Psychiatry, and Surgery: <ul style="list-style-type: none"> 1. 6/1/23-6/30/23 2. 7/1/23-7/31/23 3. 8/1/23-8/31/23 ii. FM Bismarck: <ul style="list-style-type: none"> 1. 5/1/23-5/28/23 2. 5/29/23-6/30/23 3. 7/1/23-7/23/23 iii. FM Minot and FM Williston: <ul style="list-style-type: none"> 1. 5/8/23-6/4/23 2. 6/5/23-6/30/23 3. 7/1/23-7/30/23 iv. FM Fargo, Internal Medicine, and Transitional Year: <ul style="list-style-type: none"> 1. 5/15/23-6/11/23 2. 6/12/23-6/30/23 3. 7/1/23-7/9/23 4. 7/10/23-8/6/23 	5a. Approved via consent agenda	III.B.5.a).(1)
6) Quality of GME Learning and Working Environment	a. Check in with resident/fellow committee members- no concerns brought forward.		I.B.4.a).(2)
7) Curriculum and Evaluation			I.B.4.a).(4)
8) Oversight of program accreditation:	a. Monitoring of Neurology ACGME LON dated 4/3/23--deferred from 12/12/23 GMEC meeting to 2/13/24 GMEC meeting, at request of Program Director.	4a-e. Approved via consent agenda	I.B.4.a).(1)

<p>Review of accreditation letters, monitoring of action plans for correction of citations and areas of noncompliance.</p>	<ul style="list-style-type: none"> b. 8/24/23 ACGME LON: Surgery. Temporary increase in complement approved for 2 residents. c. 9/14/23 ACGME LON: Family Medicine-Hettinger. Temporary increase in complement approved for 1 resident(s) 10/01/2025 - 09/30/2026. d. 9/18/23 ACGME LON: Family Medicine-Bismarck. The Review Committee for Family Medicine approved the appointment of Dr. Shannon J. Sauter, as the Program Director, effective July 01, 2023. e. 9/18/23 ACGME LON: Family Medicine-Hettinger. The Review Committee for Family Medicine approved the appointment of Dr. Shannon J. Sauter, as the Program Director, effective July 01, 2023. f. Final report out on 6/22/22 FM-Minot Special Review – (See Attachment 4) – Dr. Sandroni provided the committee with an update on his special review improvement items. A written report was also submitted to the committee. g. Monitoring of 3/14/23 ACGME LON Orthopedic Surgery –(See Attachment 5) – Dr. Piatt provided a verbal and written update on action items from the Ortho program LON. h. Monitoring of 3/6/23 ACGME LON Surgery – (See Attachment 6) – Dr. Johnson provided verbal and written updates on action items from the Surgery LON. i. Monitoring of 2/7/23 ACGME LON Family Medicine (Bismarck) – Dr. Sauter (See Attachment 7) – Dr. Sauter provided no additional verbal updates. Dr. Sauter waiting for additional information from the ACGME on telemedicine inclusion/exclusion. 		
<p>9) Institutional Accreditation</p>			<p>I.A.3.</p>
<p>10) Annual Institutional Review</p>			<p>I.B.5.</p>
<p>11) Oversight of programs changes Review of the following for approval (applications for ACGME accreditation of new programs; requests for permanent</p>	<ul style="list-style-type: none"> a. Retroactive GMEC approval to remove Lakeland Mental Health Center and Community Medical Services as participating sites – Dr. Olson (See Attachment 8) – Dr. Olson gave reasoning on the removal of the above sites. b. Retroactive GMEC approval to remove Family HealthCare Center as a participating site – Dr. Lunde reported that during the 2022-2023 was the last use of the above site. 	<p>11 a-b. A motion was made to retroactively approve the removal of Lakeland Mental Health, Community Medical Services, and Family Health Care as</p>	<p>I.B.4.b)(4)-(9)</p>

changes in resident/fellow complement; additions and deletions of participating sites; appointment of new PD's, etc.) prior to submission to the ACGME by program directors		participating sites. (Sandroni/Piatt) The motion was approved by the full committee.	
12) Establishment of Policy and Procedures			I.B.4.b).(1)
13) Oversight of reductions and closures			IV.O.
14) Vendor interactions			IV.L.
Adjournment	The meeting was adjourned at 5:00PM.		
Future meeting schedules	The next meeting will be in December 2023.		

Minutes taken by Kristi Hofer, GME

2023-2024		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Graduate Medical Education Committee													
**Need 14 votes for majority (one resident vote of those required)													
Voting Members - Fargo/or Grand Forks sites													
Kim Becker, DIO	DIO, Committee Chair		X		X								
David Theige, MD	Quality Improvement/Safety Officer Sanford		X										
Jennifer Raum, MD, Internal Medicine	Program Director		X										
Robert Olson, MD, Psychiatry	Program Director		X										
Neville Alberto, MD, Transitional Year	Program Director		X										
Stefan Johnson, MD, Surgery	Program Director		X		X								
Bruce Piatt, MD, Orthopedics	Program Director		X		X								
Lindsey Dahl, MD, Geriatrics	Program Director		X										
Matthew Tinguely, MD, Hematology Oncology fellowship	Program Director	No meeting this month			X			No meeting this month		No meeting this month		No meeting this month	
Lara Lunde, MD, Fargo FM	Program Director		X		X								
Jau-Shin Lou, MD, Neurology	Program Director		X		X								
David Townsend, MD, Internal Medicine	Resident member		X										
Dre Steinwehr, MD, Internal Medicine	Alternate representative		X			X							
Amanda Stadem, MD, Psychiatry	Resident member		X										
Madiha Halim, MD, Psychiatry	Alternate Resident member					X							
Joshua Blotter, MD, Neurology	Alternate Resident member					X							
Sean Montgomery, MD, Neurology	Resident member												
Conor Roche, General Surgery	Resident member					X							
Jonathan Sticca, MD, General Surgery	Alternate Resident member			X									
Merrick Johnson, MD, Transitional Year	Alternate Resident member			X		X							
William Litchfield, MD, Transitional Year	Resident member												
James Broadbent, MD, Fargo FMED	Resident member			X		X							
Makayla Bretschneider, MD, Fargo FMED	Alternate Resident member		X										

